3.2 First aid

Policy statement

We are able to take action to apply first aid treatment in the event of an accident involving a child or adult. All members of staff hold a current paediatric first aid certificate. We are diligent when choosing first aid training and ensure that (whenever possible) we use the recommended companies as advised by the Local Authority.

Procedures

First aid kit

Our first aid kit is accessible to all staff at all times.

- Information about the location of the first aid box is provided to all our staff and volunteers. A list of staff and volunteers who have current PFA certificates is made available to parents in the prospectus.
- The first aid box is easily accessible to adults.
- The manager of the setting is responsible for checking and replenishing the first aid box contents.
- Medication is only administered in line with our Administering Medicines policy.
- In the case of minor injury or accidents, first aid treatment is given by a qualified first aider.
- In the event of minor injuries or accidents, we normally inform parents when they collect their child, unless it is a head injury, the child is unduly upset or we have concerns about the injury. In which case we will contact the child's parents for clarification of what they would like to do, i.e. whether they wish to collect the child and/or take them to their own GP.
- An ambulance is called for children requiring emergency treatment. We contact parents immediately and inform them of what has happened and where their child has been taken.
- In reading and agreeing to the Nursery policies at registration, parents give their consent for a member of staff to accompany their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that they have been informed and are on their way to the hospital.

- Accidents and injuries are recorded in our accident record book and, if applicable, notified to the Health and Safety Executive, Ofsted and/or local child protection agencies in line with our Recording and Reporting of Accident and Incidents Policy.

This policy was adopted by	The Woodland Nursery
Date to be reviewed	October 2027
Signed on behalf of the provider	T Paskins
Role of signatory (e.g. chair, director or owner)	Nursery Owner